

राष्ट्रीय प्रौद्योगिकी संस्थान, उत्तराखण्ड  
**NATIONAL INSTITUTE OF TECHNOLOGY, UTTARAKHAND**

Ref.No.NITUK/Estt./OO/2019/001/A-315

Date: '17 JUN 2019'

**OFFICE ORDER**

With reference to the Office Order No.A-238 dated 02/06/2019, the Departmental Coordinators are hereby authorized to forward/recommend/sanction, all the requests of their employees (CL & Station leave – with the consent of HoD) and students of their respective Departments at Parent/Satellite Campus.

The Departmental Coordinators, with the consent of their respective HoDs, are also hereby authorized to attend the meetings on behalf of their HoD, and sign the minutes by keeping their HoD informed about the same.

This Office Order shall remain valid up to the functioning of Satellite Campus, Jaipur.

This is issued with the approval of the Competent Authority.



Registrar

Copy to:

1. All employees and students – through email
2. Assistant Registrar (Estt.)
3. Office of the Director
4. Office of the Registrar
5. Guard file - for record